

June 1, 2008



## Welcome to the New ACX

Dear ACX member.

Your new Trade software system allowing you to maximize your ACX transactions is up and running and is provided by eValues.net. If you have any questions or concerns please feel free to contact us at (323) 259-2340.

Thank you and have a wonderful day!

ACX Team

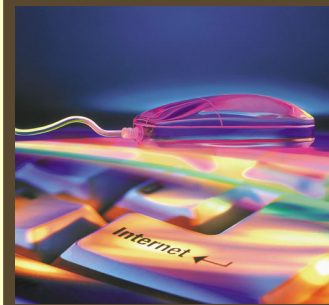
[www.acxtrade.com](http://www.acxtrade.com)

**ACX's** goal is to significantly expand your membership and participation in the eValues network of barter exchanges, through improved efficiencies and more proactive technologies and customer service. Here are the procedures for authorizing ACX transactions with the Evalues system.

## There are three ways to Authorize your transactions:

1. By phone (instant process)

Welcome to Evalues



Now as an ACX member you are also part of over 150 trade exchanges all over the world. Yes you can trade directly with them under some conditions (there is a transaction fee for purchasing items within the system outside of the ACX member network).

2. Online (instant process)
3. Through email (24 hour process time)

### TELEPHONE AUTHORIZATIONS:

1. Call 720.851.6497 or 866.902.2621 \*You will need your 12 digit seller and the 12 digit buyer numbers.
2. Follow the voice prompts for what to enter. System flow is easy and everything is verified before progressing to the next step.
3. You can also view your account information by selecting 2. You will be asked for a Personal Identification Number. This is your number.:

### ONLINE:

1. Log into [www.eValues.net](http://www.eValues.net) website, click on the Authorization Menu drop down menu button and click on e-Authorize.
2. Select the company you are selling to by clicking on the red SEARCH button or you may enter the buyers 12 digit account number in the PURCHASER FIELD. Once selected. Enter the description of what was sold in the DESCRIPTION FIELD. This is the information that will display on your and the buyer's statement so enter good information so everyone will remember what was bought 6 months from now. Enter the Amount (enter in your local currency amount such as 1200.00 in Candian Dollars) and click on the Authorize button. You will either receive an Approved with the authorization number, or Declined notification.
3. For transaction that happen outside of your local membership base, you may see the currency conversion amounts displayed. This is an automated function that converts all transactions into their respect local Exchange and buyer currency amounts. If you buy outside of your currency, the purchase amount will be displayed on your statement showing the amount the seller entered.

### EMAIL AUTHORIZATIONS:

The process is simple. Send your authorizations to: [authorise@evalues.net](mailto:authorise@evalues.net)  
The body of the message needs only FOUR lines of detail.

1. Sellers Account number [12 digits - 991011000501]
2. Buyers Account number [12 digits - 991011003701]
3. Transaction amount [no commas, just decimal point for cent amounts]
4. Description = 40 characters (we suggest bracketing your company and buyer - then list what was sold (Member A / Member B) hotel for B. Johnson

The email should look something like this:

TO: [authorise@evalues.net](mailto:authorise@evalues.net)

Subject: (Detail of the transaction)

Message body:

991011009101

991011003701

1125.89

Hawaii package - Smith

There are three messages you may receive back. Accepted, Declined, or Rejected due to not being in the proper message format.. Each approved or decline email will include the original seller, buyer and amount indicating the date and time it was approved or decline. The reply name is different that the email address you send to, because it is ONLY used for automated email. The reply address is: [reports@evalues.net](mailto:reports@evalues.net). Do not reply to this address if you have questions. Send them to the Exchange.

ACX  
(323) 259-2340  
(323) 259-2346 fax  
[info@acxtrade.com](mailto:info@acxtrade.com)

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